

	5	4	3	2	1	0	Weighted Rating	Comments
How to access the application/software? (weight 1)	<i>Cloud-based and can be accessed via any device/operating system</i>	<i>Can be accessed via some devices/some operating systems</i>	<i>Can be accessed via only one type of device or operating system</i>	<i>Software installation required</i>	<i>Software installation required/significant cost to student</i>	<i>Additional hardware required for use</i>		
Data Shared? (With whom?) (weight 5)	<i>Data is not collected and technology does not have the capacity to share it</i>	<i>Data not shared externally</i>	<i>Data shared with 3rd parties listed in agreement</i>	<i>Data shared with 3rd parties and advertisers with agreement</i>	<i>Data shared with 3rd parties and/or advertisers with no language or agreement</i>	<i>Educational records are shared with third parties and/or advertisers with no agreement</i>		
Data Shared? (When?) (weight 5)	<i>Data is not collected and technology does not have the capacity to share it</i>	<i>Data not shared externally</i>	<i>Data shared with 3rd parties as listed in agreement</i>	<i>Data shared with 3rd parties with limited language or agreement</i>	<i>Data shared with 3rd parties and/or advertisers with no language or agreement</i>	<i>Unknown data sharing</i>		

Data Shared? (What?) (weight 5)	<i>Data is not collected and technology does not have the capacity to share it</i>	<i>Collects all directory information</i>	<i>Basic directory information shared (name; email address)</i>	<i>Intermediate directory information shared (name; email; phone number; DOB)</i>	<i>Shares intermediate directory information and user data (site interactions; photographs; etc.)</i>	<i>Student educational records shared. Violates FERPA</i>		
Data-How Long Retained? (weight 5)	<i>Data is not collected and technology does not have the capacity to share it</i>	<i>Data not collected</i>	<i>Data deleted after account is deleted</i>	<i>Some data deleted after account is deleted</i>	<i>Data ALWAYS retained on private server with members of the company</i>	<i>Data ALWAYS retained and multiple sources have access</i>		
Data-Retained (How?) (weight 5)	<i>Data is not collected and technology does not have the capacity to share it</i>	<i>Data retained randomly and de-identified for system maintenance with regular system deletion and may be backed up regularly</i>	<i>De-identified user data backed up regularly and for internal use only</i>	<i>De-identified user data backed up regularly and for internal and external use</i>	<i>Identified user data backed up regularly</i>	<i>Identified user data backed up but unknown for how long</i>		

Data-Retained by (Who?) (weight 5)	<i>Data is not collected and technology does not have the capacity to share it</i>	<i>Data retained only by application and listed in agreement</i>	<i>Data retained by application and 3rd parties listed in agreement</i>	<i>Data retained by 3rd parties and advertisers with agreement</i>	<i>Data retained by 3rd parties and advertisers without agreement</i>	<i>Data retained by all parties and not listed</i>		
Data-Retained (Where?) (weight 5)	<i>Data is not collected and technology does not have the capacity to share it</i>	<i>Data stored in encrypted cloud-based servers with regular security testing</i>	<i>Data stored in distributed cloud network (combination of domestic server sites)</i>	<i>Data stored on encrypted on-premise servers with regular security testing.</i>	<i>Data stored off-shore (outside U.S.) in cloud-based servers</i>	<i>Data storage is unknown</i>		
Data-Retrieved? (weight 5)	<i>Data only retrieved internally with agreement</i>	<i>Data retrieved only internally without language in agreement</i>	<i>Data retrieved externally by 3rd parties with language in agreement</i>	<i>Data retrieved by 3rd parties with limited language in agreement</i>	<i>Data retrieved by 3rd parties with no language in agreement</i>	<i>Unknown/ Not Communicated</i>		
Data-Removed? (weight 5)	<i>Data removed at user request and purged regularly</i>	<i>Data removed at user request</i>	<i>Data purged by application</i>	<i>Data removed by 3rd parties without</i>	<i>Data never removed from server</i>	<i>Data never removed from server and</i>		

			<i>n regularly</i>	<i>application backup</i>		<i>3rd party servers</i>		
Data-Destroyed? (weight 5)	<i>Data is not collected</i>	<i>Data is completely destroyed after profile/log in is deleted</i>	<i>User can request data deletion</i>	<i>MOST data deleted after account is deleted</i>	<i>SOME data deleted after account is deleted</i>	<i>Data is never destroyed</i>		
Do the policies state all confidential & sensitive information is encrypted throughout? (weight 1)	<i>Data is not collected</i>	<i>Policies state all confidential & sensitive information is encrypted throughout platform</i>	<i>Policies mention only some confidential & sensitive information is encrypted</i>	<i>Policies mention the use of encryption but do not identify the types of data encrypted</i>	<i>Policies mention the encryption of data as optional ("opt-in")</i>	<i>No mention of confidential & Sensitive information being encrypted</i>		
Do the policies state whether or not it enforces strong password creation or multi-factor authentication? (weight 1)	<i>Data is not collected</i>	<i>Offers multi-factor authentication with systems DU has agreements with</i>	<i>Offers a strong generated password OR you can replace it as long as it fits the requirements</i>	<i>Strong password requirements.</i>	<i>Minimal requirements.</i>	<i>Third party authentication through systems DU does not have agreements with</i>		

<p>Do the policies state whether or not user is notified of a change in third parties?</p> <p>(weight 1)</p>	<i>Data is not collected and technology does not have the capacity to share it</i>	<i>No third parties</i>	<i>Default direct notification</i>	<i>Indirect notifications (opt-in, shared on website)</i>	<i>Hidden within the website</i>	<i>Not notified</i>		
<p>Vendor Technical Support Available? Do they have Service Level Agreements (SLA's)?</p> <p>(weight 1)</p>	<i>Have 24/7 tech support in multiple modalities with an SLA</i>	<i>Have 24/7 tech support with an SLA</i>	<i>Have either business hours tech support and SLA</i>	<i>Have support during business hours and no SLA</i>	<i>Have asynchronous support and no SLA</i>	<i>Have no tech support and no SLA</i>		
<p>Integrates with Enterprise technology (i.e. MS Office, Canvas, ZOOM)</p> <p>(weight 0)</p>	<i>Integrated with multiple platform, with SSO capabilities</i>	<i>Integrated with multiple platforms, no SSO capability</i>	<i>Integrated with one platform</i>	<i>Not integrated, but can be used externally</i>	<i>No integration possible</i>	<i>Only integrates with non-sanctioned software</i>		
<p>Vulnerability Assessment (e.g. SOC 1, SOC2, TLS Vulnerability Tests, GDPR, COPPA)</p> <p>(weight 1)</p>	<i>Multiple reports on file, easily accessible and publicly available, clear mention of data</i>	<i>At least one report on file, publicly available, clear mention of data</i>	<i>At least one report on file, clear mention of data protection strategy</i>	<i>Vulnerability test in progress</i>	<i>Mentioning of data protection strategy</i>	<i>No mention of any vulnerability assessment</i>		

	<i>protection strategy</i>	<i>protection strategy</i>						
--	----------------------------	----------------------------	--	--	--	--	--	--

5 Points	4 Points	3 Points	2 Points	1 Point	0 Points
<i>Critical</i>	<i>Prefer to have</i>	<i>Nice to have</i>	<i>Neither good or bad</i>	<i>Not Necessary</i>	<i>Not critical</i>

5 Points	1 Point	0 Points
<i>Critical</i>	<i>Neither good or bad</i>	<i>Not critical</i>