## RETURNING TO THE CLASSROOM
Fall 2021

### Masks
- All students are required to wear a mask in class at all times
- Instructing and presenting can be done at the front of the classroom without a mask, if you are distanced by 6 feet (in alert level green) or 12 feet (in alert level blue)

### Food & Drink
- No eating in class
- Eating at events, in offices and in department space is o.k.
- Drinking must be done with a straw, so that masks stay on at all times

### No Restrictions
- Office hours can be held in person, online or both
- Handouts can be used in class again. However, courses must be in Canvas with all docs/assignments stored there (syllabi, assignment, midterm, final, etc.)

### Seating Charts
- Record seat choices in classes of 20 or more students and submit this to seatassignments@du.edu
- Group work can be done, but students should have some record of who they worked with during class

### Student Absences
- Students will avoid attending in person and promptly take a COVID-19 test when exhibiting symptoms
- Instructors will support class progress, but no in person class is expected to be delivered in a hybrid/hyflex mode

### Instructor To-Do's
- Prepare your course in Canvas
- Identify a back-up instructor, contingency plan and remain flexible
- Collaborate with colleagues who taught in person last AY for support
- Instructors should contact Digital Media Services (scan QR Code) for a microphone; to amplify student questions, consider using a chat feature, electronic white board, or passing a note to the front so that everyone can hear

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Digital Media Services